

# Prairie du Chien Area School District

**Innovation for Success™**

## REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **December 12, 2022** in the Prairie du Chien High School, Room 103, 800 E. Crawford St., Prairie du Chien, Wisconsin, 5:30 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

### I. CALL TO ORDER

Meeting was called to order by Lonnie Achenbach at 5:29 p.m.

#### Present BOE Members:

Lonnie Achenbach-Left at 7:05 p.m.

Nick Gilberts

Michael Higgins, Jr.-Left at 6:58 p.m.

Tom Peterson

Dustin Brewer-Attended virtually

Lacie Anthony

Jim Hackett-Left at 6:19 p.m.

### II. PLEDGE OF ALLEGIANCE

### III. ADOPTION OF AGENDA

Motion by Higgins, Jr. and seconded by Gilberts to accept the Agenda. Passed unanimously with all in favor.

### IV. SPECIAL GUEST SPEAKERS

### V. CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

#### A. Approval of Payment

(The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)

**B. Approval of Minutes**

1. 11.14.2022 Regular Board Meeting

**C. Personnel**

**1. Resignation**

- a) Josh Smelzer-Varsity Volleyball Coach
- b) Tyler Cota-Middle School Assistant Wrestling Coach
- c) Lara Czajkowski Higgins-High School Boys Soccer Coach
- d) Sarah Baltazar -Spanish Substitute Teacher
- e) Rick Peterson-High School Girls Golf Coach

**2. Approval**

- a) Patricia De Leo-5th Grade Girls Basketball Coach
- b) Julie Harbaugh-Food Service Substitute
- c) Stephen Ronnfeldt-Middle School Assistant Wrestling Coach
- d) Levi Stagman-Part-Time Bluff View Custodian
- e) Allie Harris-Long-Term Substitute Teacher
- f) Hally Rittmer-B.A. Kennedy Teaching Assistant

**D. ECCP/Start College Now (if any)-9**

Motion by Gilberts and seconded by Higgins, Jr. to approve Consent Agenda Items. Passed unanimously with all in favor.

**VI. CITIZEN PARTICIPATION**

**VII. CORRESPONDENCE/INFORMATION ITEMS**

(These are listed for reference, but will not be read off at meeting to expedite the agenda)

**A. Upcoming Meetings and Board Items**

1. 01.09.2023 Regular Board Meeting 5:30 p.m. Prairie du Chien High School
2. 02.13.2023 Regular Board Meeting 5:30 p.m. Prairie du Chien High School

**B. Information Items**

1. 12.23.22 Deadline for Incumbents to File Notice of Non Candidacy (5:00 p.m.)
2. 01.03.23 Candidate Deadline for Filing All Documents Needed to Establish Eligibility to Appear on the Ballot (5:00 p.m.)
3. Candidates up for Re-Election:
  - a) Lonnie Achenbach
  - b) Nick Gilberts

4. 01.09.23 Drawing of Lots for Ballot Order: Certify Ballot Eligibility to County Clerk(s)

5. 01.18-20.2023 State Education Convention

C. Future PAAC Events

VIII. REPORTS AND DISCUSSION (action if appropriate)

A. Superintendent/Building Administrator's Report/Presentation

1. Bluff View Elementary

- a) Lots of afterschool activities happening such as sports, orchestra and whiz kids.
- b) PTO Dance was a huge success. Thank you to the PTO, teacher and parent volunteers.
- c) Holiday concerts are happening and holiday cheer is in the building.
- d) Current focus is on individual student data.

2. Bluff View Middle School

- a) Student Council is decorating bulletin boards throughout the school.
- b) SOS group is spreading positive messages and being care leaders. Students are working on points they would like their teachers to bring up during class.
- c) With the mental health grant that was received, they are working on peer mentoring.

3. High School

- a) SOS will put on an all school assembly on 12/20/22.
- b) Mock trial has their first competition.
- c) Sports and holiday concerts are going on at the high school.
- d) Custodial staff and cafeteria staff are doing a great job.
- e) DAEP- located at the blue house. This is for students who would have gotten out-of-school suspension but now are attending there instead. They work on academics and behavior.

B. Community Connections and Celebrations

IX. OLD BUSINESS (action if appropriate)

A. Monthly Finance Update/Future Finance

- 1. Student Enrollment
- 2. Declining Enrollment Exemption
- 3. ESSER II, ESSER III
- 4. Defeasance (Spring of 2023)

X. NEW BUSINESS (action if appropriate)

- A. Any items removed from Consent Agenda for further discussion
- B. Grants & Donations read into record and approved (if any)
  - 1. Collision Specialists from Livingston, WI donated money to the district which was put towards Pick a Pack program.
  - 2. Madison Gas donated money to the high school boys soccer program.
- C. Access Security-District Camera Proposal/Presentation
- D. Co-Curricular Review (Update)
- E. Handicap Accessible Doors Proposal

Motion by Higgins, Jr. and seconded by Gilberts to approve advertising for bids to update doors. If bid is over the approved \$25,000, then bid will have to be approved at the January meeting first. Passed unanimously with all in favor.

- F. 2021-2022 District Report Card Presentation
- G. Prairie du Chien Area School District Education for Employment & Academic and Career Plan Approval

Motion by Peterson and seconded by Anthony to approve the updated Prairie du Chien Area School District Education for Employment & Academic and Career Plan. Passed unanimously with all in favor.

- H. Policy 3120 Employment of Professional Staff -First Reading

Motion by Peterson and seconded by Anthony to approve first reading of Policy 3120 Employment of Professional Staff. Passed unanimously with all in favor.

- I. Policy 5111 Eligibility of Resident/Nonresident Students Discussion

Motion by Peterson and seconded by Anthony to approve District Administrator option in Policy 5111 Eligibility of Resident/Nonresident Students. Passed unanimously with all in favor.

- J. Employee Handbook Update
  - 1. Meal Expense Reimbursement (Last updated 2014)

Motion by Anthony and seconded by Peterson to approve \$10 for breakfast and \$15 for lunch meal expense reimbursement. Passed unanimously with all in favor.

- K. District Administrator Evaluation
- L. Student Travel (if any)
- M. Parking Lot (Items for future agenda)

**XI. CLOSED SESSION**

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi –judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

**A. Personnel**

Motion by Peterson and seconded by Anthony to go into Closed Session at 7:27 p.m. to discuss Personnel. Passed unanimously with all in favor.

**XII. RETURN TO OPEN SESSION**

Motion by Peterson and seconded by Brewer to return to Open Session at 7:36 p.m. Passed unanimously with all in favor.

**XIII. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).**

**XIV. ADJOURNMENT**

Motion by Peterson and seconded by Brewer to adjourn meeting at 7:37 p.m.  
Passed unanimously with all in favor. Meeting Adjourned.

A handwritten signature in blue ink, appearing to read "Sami Othman", is written over a horizontal line.

President

Notes taken by Jackie Rodenberg